

JUNE 1, 2011

The regular scheduled meeting was called to order by Chairman Hogan at 8:15pm & Chief Perrone led all with the salute to the Flag. Mr. Youssouf read the Sunshine Statement- Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call- Flannery, Kirkland, Warshany, Hogan & Spevak were present. Sign in sheet was on table for attendance. Others in attendance were : Youssouf, Petrics, Larson, Perrone, Hall, Marini, & Sacks.

Chairman Hogan asked all Fire Comm. If they enough time to review minutes from May 4th meeting . YES Mr. Kirkland stated the spelling of stretchers on 2nd page at Man/Eng First Aid was spelled wrong. Upon correction of spelling of stretchers Mr. Kirkland made a motion to accept minutes & 2nd by Mr. Flannery, approved by all.

CHIEF'S REPORT-

Sta. 26-2.....Chief Perrone reported on Fire calls / No report was received

Upcoming Events : Reported by Chief Keaney

1. June 6th.....Walkthrough with Sta. 12-1 at MEMS
2. June 13th.....Fire Co. mtg @ 8pm
3. June 20th.....Foam Drill
4. June 27th.....Work Detail
5. July 4th.....Holiday / OFF
6. July 6th.....Fire Comm mtg. @ 8pm
7. July 11th.....Fire Co.mtg. @ 8pm

Following items reported by Chief Perrone & his Line Officers

1. Problems with one new portable/ being sent back.
2. Gear & equip. / Bud Klein
3. Some new equipment came in.
- 4, Pro- Call / Box Alarms

Fire Comm- Hogan & Kirkland..... Chiefs- Perrone & Keaney

Date of meeting to be discussed.

Sta 12-1.....Chief Hall reported that Fire Call sheet N/A - later date

Truck 12-74 out of Service at this time

PRESIDENT of the Fire Co.- Auletta / Sacks

1. Pres. Auletta apologized for not able to attend , had a work function.
2. The Fire Co. proudly & respectively attended Memorial Day parades in Jamesburg & Englishtown. Thank You to the Fire Comm that attended,
3. Manalapan Day is June 11th. The Fire Co. will be conducting a fund raising dunk tank event.. As of right now we are still having interest in a social gathering that evening.
4. June 25th is Firefighters night at the Lakewood Blue Claws. A number of members plan on attending. Further details will be available as time gets closer.
5. At our last Fire Co. mtg. a letter of resignation from Sean Sullivan was read & accepted by membership. M. Auletta was elected as Pres. & Eric Sacks as Vice-Pres

TRUCK REPORT- Sorscher

1. 26-2-66.....NJ State Inspection.....DMV
2. 26-2-67.....New rear brake pads & rotors.....Englishtown Auto
3. 26-2-88.....Annual chassis service & top off all fluids “ “ “
4. 26-2-90.....Updated transmission prom kit installed.....Atlantic Detroit Diesel
5. 26-2-99.....Annual chassis service & top off all fluids
New water pump by pass hose installed.....Englishtown Auto

EQUIPMENT- Flannery

1. GPS
2. Purchase (4) hydrant bags

INSURANCE- Warshany/Marini

1. Jack Walters /life insurance payment paid
2. Walter Boguslawski not paid yet
3. Mr. Spevak was asked if he could attend ,JIF mtg. on June 15th in Mt Laurel. NO

LEGAL- Youssouf

1. Web site- are info available to the Public / Open Government
2. Paperwork signed by Chairman Hogan.
3. Resolution- Authorizing the Execution of a 911 Shared Services Agreement with the County of Monmouth. Mr. Kirkland made a motion to accept & 2nd by Mr. Flannery .
Roll Call – Kirkland , Flannery , Warshany , Hogan & Spevak voted YES.

Auditor- Petrics

1. Secretary's minute book for Year 2010 & 2011 / January to May for review

BOOKKEEPER- Larson

1. GUDPA/ Cert. Brunswick Bank
2. Tax money not received yet

IT OFFICER- Hall

1. Report was given
2. ID Cards....Municipal & Police to be done by District #2

OLD BUSINESS

1. Baltimore Convention- Nine people attending July 21-24th
2. Atlanta I Chief's Convention - Eight people attending Aug 25-28th

NEW BUSINESS

1. ID Cards- Pricing costs for cards to be made for Municipal & Police. Motion made by Mr. Warshany & 2nd by Mr. Flannery. Roll call vote- Warshany, Flannery, Hogan & Spevak voted YES Mr. Kirkland Voted No
2. Lighting to be replaced upstairs/ NJR

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:42pm & 2nd by Mr. Warshany, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 8:43pm & 2nd by Mr. Warshany, approved by all.

ADMINISTRATOR'S REPORT- Marini

1. Air/ Gas unit
2. Replace Warshany phone
3. Replace Kirkland phone
4. Alarm system / Annual inspection done by Advantage Fire & Security, Inc.
5. Deano Plumbing / Voucher & bill

TREASURER'S REPORT- Kirkland

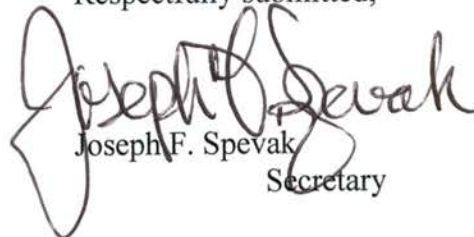
The amount of bills to be paid this month is \$83,250.25. Mr. Spevak made a motion to all pay bills & 2nd by Mr. Flannery, approved by all.

GOOD & WELFARE

1. NJ State Assoc. Dist. meeting was held on March 5th
2. Health problems at Gracefield Manor Rt. 33East

Since there was no further business Mr. Warshany made a motion for adjournment at 8:50pm & 2nd by Mr. Flannery, approved by all.

Respectfully submitted,


Joseph F. Spevak
Secretary

6/1/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP AUTHORIZING
THE EXECUTION OF A 911 SHARED SERVICES AGREEMENT
WITH THE COUNTY OF MONMOUTH**

WHEREAS; The Board of Fire Commissioners relies upon the Monmouth County Sheriff's Office Communications Division for the dispatch of fire apparatus and personnel in response to emergency service calls; and

WHEREAS; The Board has received and reviewed a proposed Shared Services Agreement prepared by the County Sheriff's Office which will require the payment of annual service charges to the County for the use of County Radio Room dispatch services; and

WHEREAS; The Board has appropriated adequate funds in the current or previously approved budgets to pay the costs of dispatching services as set forth in the proposed Shared Services Agreement; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the execution of the proposed Shared Services Agreement is necessary, desirable and in the public interest in the it will insure the continued dispatch of fire personnel and equipment in a timely and efficient manner.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the Chairman and Clerk of the Board are authorized to execute the proposed Shared Services Agreement between the Board and the County of Monmouth for radio dispatch of fire personnel and equipment.

Moved by: **KIRKLAND** Seconded by: **FLANNERY**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**

KIRKLAND, FLANNERY, WARSHAW, HOGAN, & SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Of Fire District No.2 Manalapan Township on the _____ day of _____ June, 2011.

Joseph D. Spevak



Joseph D. Youssouf

Attorney at Law

137 Route 9 South • P.O. Box 809

Manalapan, New Jersey 07726

732/972-3010

Fax 732/972-1521

May 4, 2011

Monmouth County Sheriff's Office
Communications Division
P.O. Box 1255, 2000 Kozloski Rd.
Freehold, N.J.
07728-1263
Attn: Jeffrey W. Sauter, Bus. Admin.

Re: Manalapan Twp. F.D. #2

Dear Mr. Sauter:

Accompanying this correspondence please find two executed copies of the Shared Services Agreement between the County of Monmouth and the Board of Fire Commissioners of F.D. #2, Manalapan Twp. The Board authorized execution of this Agreement at its last regularly scheduled meeting. Once the Agreement has been accepted and executed by the appropriate county officials, kindly retain one fully executed copy to the undersigned.

Should you have any questions or concerns regarding this correspondence, please feel free to contact the undersigned.

Very truly yours,

Joseph D. Youssouf
JOSEPH D. YOUSOUF

JDY/hy

Encl.

cc: Board of Fire Commissioners

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763

Bill List
Monthly Meeting June 1, 2011

ADP	7,493.55
Advantage Fire & Security, Inc.	336.00
Belasco Petroleum, Inc.	2,743.07
Blue Streak Uniforms	72.45
Cablevision	74.90
Centra State Fitness & Wellness Center	99.00
Charles Sacco	67.41
Continental Fire & Safety, Inc.	989.00
Cooper Power Systems	325.00
Deano Plumbing, LLC	1,800.00
Document Solutions	45.00
Douglas Frueh	67.41
Dummies Unlimited, Inc.	1,075.10
Edwards Tire Co.	609.44
Englishtown Automotive, Inc.	523.12
Eric Sacks	2,500.00
Generation Consultants, LLC	150.00
John Marini	67.41
Joseph Spevak	1,175.00
Joseph Spevak	67.41
Joseph Youssouf, Esq.	7,935.00
McNeil & Co.	2,498.00
Michael Auletta	67.41
New Jersey Fire Equipment Co.	45,876.18
New Jersey State Fire Chief's Association	67.50

Patrick Flannery	67.41
Paul Conway Shields	633.50
Richard Hogan	67.41
Timothy Kirkland	4,584.56
Verizon	142.39
Verizon Wireless	1,030.62

TOTAL \$ 83,250.25

Respectfully submitted,



Timothy Kirkland
Treasurer

Month End Review

Purchase order requests for the following items were made in the month of May:

Purchase Order #	Date:	Description:
N/A		

To date, the following items have been received in good condition:

N/A

Items still waiting to be received:

N/A

Administrative

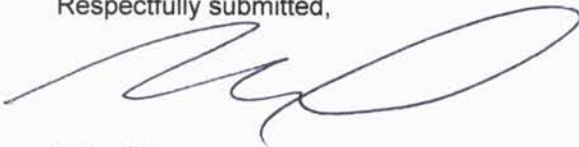
Received a loaner from J. O'Brien Co. and still waiting on the replacement of our lamination module for the Fargo DTC4500.

Left several messages with ACS Firehouse Solutions representative Forrest Nace and sent another email on June 1st 2011 asking for the current status and why we have not received software. Until the software is received, the Radio Room computer will not be redone.

ACS Firehouse Software

We are running version 7.3.15. The latest version is 7.8. Currently awaiting a call back from ACS support as to the status of our account.

Respectfully submitted,



Peter Hall
Information Technology Officer

ADVANTAGE

FIRE & SECURITY, INC

(877-843-2527)

Customer: Manalapan Fire Company #1
5 Sweetmans Lane
Manalapan, NJ 07726

Fire Alarm Clean & Test	
Annual <input checked="" type="checkbox"/>	Semi-Annual <input type="checkbox"/>

Securall Monitoring 732-892-0700
Account #2989-M

The following components checked are part of this system:

	Cleaned	Tested & Works Properly	Does Not Function Properly
<u>6</u> Manual Fire Pulls	_____	<u>6</u>	_____
<u>18</u> Heat Detectors	_____	<u>18</u>	_____
<u>11</u> Smoke Detectors	<u>11</u>	<u>11</u>	_____
_____ Bells	_____	_____	_____
<u>9</u> Horns / Strobes	_____	<u>9</u>	_____
_____ Control Panel/Communicator	_____	_____	_____
<u>1</u> Annunciator	_____	<u>1</u>	_____
_____ Fire Door Release	_____	_____	_____
_____ Water Flow Switches	_____	_____	_____
_____ Water Tamper Switches	_____	_____	_____
_____ Duct Detectors	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Battery Charging Rate 27.32 volts
Battery at start of 5 minute test 26.95 volts
Battery at end of 5 minute test 26.49 volts

FAC 13.61 volts
13.43 volts
13.15 volts

Report Acknowledged by Customer or
Customer Representative

Bill Baden
Advantage Fire & Security Representative

Date

April 18, 2011

Inspection Date

Additional Comments: 2ND floor office spaces locked and inaccessible. Inspection performed in compliance with NFPA-72 guidelines. Tested locally and with central station. Fire alarm in proper working order

